

**TERMS OF REFERENCE
RAIC FOUNDATION
RESEARCH GRANT
June 2025**

1. Background

The objective of the RAIC Foundation Research Grant is to provide financial support to a significant scholarly research project that relates to architecture and that results in publications, exhibitions, symposia, lectures and/or conferences.

The name of this grant, which was originally called the RAIC Foundation Bursary, and its terms of reference have been modified in 2025.

This grant is funded by the RAIC Foundation's General Fund.

2. Amount of the grant

One grant of \$5,000 will be awarded yearly.

The grant will be announced and presented to the recipient at the RAIC annual conference.

3. Eligibility

Individuals and organizations may apply for this grant. Preference will be given to applications that include members of the Royal Architectural Institute of Canada.

4. Evaluation

The applications will be assessed based on the information provided in a completed submission form, described below.

5. Call for Submissions

The annual Call for Submissions will be issued by the RAIC Foundation through its bulletins and web news, social media and other platforms.

The names of the jury members will be identified and included in the Call for Submissions, if available when it is issued.

Each submission must be submitted as stipulated in the Call for Submissions and shall contain the following:

1. Name, address, telephone number and email address of applicant;
2. Brief c.v. of applicant(s)
3. Project title;
4. Summary description (maximum three pages) of project objectives, methodology, work product, intended audience and projected impacts. Explain if funding from other sources has been or will be obtained;
5. Plan for the dissemination of the results with recognition of the contribution of the RAIC Foundation;
6. Time frame from commencement to project completion;
7. Budget.

6. Adjudication

The RAIC Foundation Trustees will select a jury of three members belonging to the College of Fellows of the RAIC, including anglophone(s) and francophone(s), and coming from different regions of the country.

A professional advisor to the jury will review the submissions to verify that they are complete and meet the submission requirements. The professional advisor will not form part of the jury.

The jury will meet by teleconference or as otherwise required to select the recipient of the grant. The jury's decision will be final. At its discretion, if the jury is of the opinion that there are no appropriate submissions, it may elect not to award a grant.

7. Deliverables and payment of the grant

The total amount of the grant will be paid to the recipient upon announcement.

The recipient shall be required to submit to the RAIC Foundation, within 12 months of the award, a written report on the results (or the progress) of the research project that the grant has allowed them to achieve.