

ARCHITECTURE CANADA

613-241-3600 | fax/télé. 613-241-5750 | info@raic.org

NOMINATION FOR FELLOWSHIP 2016

Nominations of new Fellows are now welcome to be submitted by email to the Chairman of your Regional Committee for review; hard-copy signatures on letters can be replaced with electronic signatures. Hard-copy nominations will also be accepted. Please refer to the listing of Regional Chairs on the last page of this document.

Should you need further details of the process of bestowing Fellowship, please call (613) 241-3600 ext. 214, fax (613) 241-5750 or write to fellows@raic.org.

PART I – Guidelines for Nomination of Members for Fellowship

(The following information has been extracted from the College of Fellows Rules and Regulations, Clauses 6.3.I - 6.3.12, amended by the College of Fellows, June 2, 2001)

“A Fellow is a Member of the Institute who has achieved professional eminence or has rendered distinctive service to the profession or to the community at large. Nomination and advancement to Fellowship is administered by the College. A Member must have been a member of the Institute for at least five years prior to nomination as a Fellow. Fellowship is bestowed for life and is one of the highest honours the Institute can confer upon a Member.” (Clause 3.2.1)

Fellowship will be bestowed in recognition of achievements of excellence in architecture on the basis of the following criteria: design excellence represented by past awards; outstanding scholarly contribution represented by research, publications, and education; or distinguished service to the profession or the community.

1. Nomination for Fellowship is CONFIDENTIAL. All nominators are requested to maintain confidentiality.
2. Five members (at least one of whom must be a Fellow) are required for each nomination. One of the nominators should be designated as the “primary nominator” and shall ensure all documentation is submitted correctly to the Regional Chair in the region in which the nominee normally resides.
(NOTE: No two nominators may be from the same architectural firm or faculty. A member may only support one nomination in a given year)
3. All nominators must be members in good standing of the RAIC, must support only one nominee, and the candidate must both **be a member in good standing and have been a member of the RAIC for at least five years** prior to nomination as a Fellow.

ARCHITECTURE CANADA

613-241-3600 | fax/télé. 613-241-5750 | info@raic.org

4. The primary nominator shall provide a curriculum vitae of the nominee and a 250 word citation, in Word Format, for the nominee suitable for publication in the Convocation booklet. Samples of previous citations may be viewed on the RAIC website: <https://raic.org/raic/college-fellows-photos-and-citations>
5. Each nominator, including the primary nominator shall write a letter bearing his/her signature (if sent by email, electronic signature is required). This letter is addressed to the RAIC College of Fellows, National Committee and attests “to their intimate knowledge of the good works and the character of their nominee”.
6. Documentation required, submitted electronically:
 - A) A completed nomination form indicating all five nominators - identifying the “Primary Nominator”;
 - B) Five signed letters in support of the nomination, one from each nominator;
 - C) Curriculum vitae for nominee. The following information should be included:
 - Current position / employment
 - Professional activities: Offices held and dates (Chapters, Associations, Institutes)
 - Community activities: Positions held and dates
 - Architectural practice and related activities
 - Architectural awards received
 - Other pertinent information deemed essential for consideration;
 - D) 250 word citation suitable for publication in Convocation booklet. This must be provided in electronic Word format.
7. **October 30th, 2015 is the deadline** for receipt of nominations by Regional Chairs - see list of Regional Chairs at the end of this document.



ARCHITECTURE CANADA

613-241-3600 | fax/télééc. 613-241-5750 | info@raic.org

PART II – Nomination Form

Please complete the following form. It can be completed electronically in Adobe Reader or Acrobat. If the fields provided are insufficient for your text, please submit a page as an annex with your nomination.

We, the nominators, hereby nominate the following candidate for Fellowship in the Royal Architectural Institute of Canada.

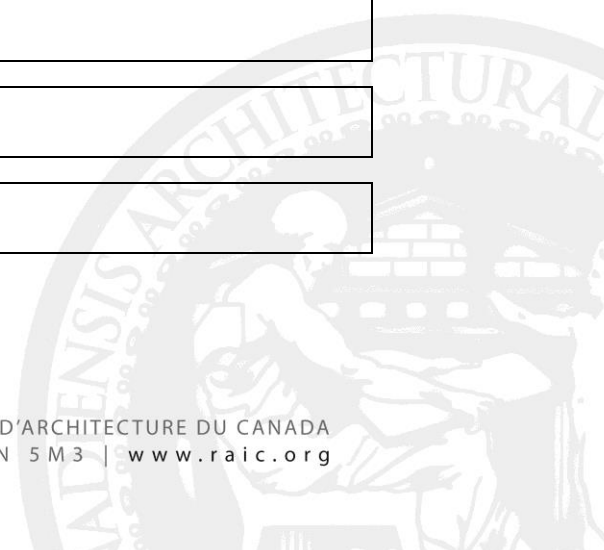
1. Nominee's full name:

2. Nominee's workplace, business mailing address, telephone, fax and email:

3. Names of 5 nominators (include designations)

Primary nominator:

Other nominators:



ARCHITECTURE CANADA

613-241-3600 | fax/télé. 613-241-5750 | info@raic.org

4. Category(ies) under which nomination is made (may be nominated for achievements in more than one category):

- Design Science of construction Service to profession
 Public service Education Literature

5. Date of submission:

Upon completion of this form, be sure to save a copy before sending it. Please send the saved copy of the completed form (PDF) along with all documents and letters (PDF or MS Word) by email to the nominee's Regional Chair.

