

Terms of Reference - RAIC Award of Excellence Emerging Architectural Practice

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1. Purpose

This award is to recognize an emerging Canadian architectural practice that shows exceptional promise for contributing significantly to the future of Canadian architecture. The award recognizes the early career achievements of the practice, considering six core areas: quality of architecture, quality of professional services, innovations in practice, contributions to the profession, exemplary approaches to sustainability, and the support and advancement of social justice.

2. Eligibility

To be eligible for this award, an architectural practice must have been together for fewer than ten (10) years (including the period of time in which any predecessor firm(s) were active), and must have its principal office located in Canada. The award may be given to an individual or a group of individuals making up a practice.

3. Submission Requirements

Submissions will be completed using the RAIC's online submission platform.

The following items must be completed or provided:

1. Completed submission form;
2. Submission entry fee;
3. A report summarizing the contributions of the practice to the field of architecture, which clearly supports the practice's contribution to each of the core topics identified above, not to exceed ten (10) pages;
4. Up to three (3) letters of support;
5. A list of the practice's key architectural projects covering a period of at least three (3) years;
6. A description of the practice's leadership and team structure, if applicable;
7. Relevant background information such as awards, publications, etc.
8. A maximum of 30 representational images, illustrating the firm's work over a period of at least three (3) years;
9. A numerical index listing all images, providing descriptions and full credit information for each;
10. A signed declaration form.

Please note the following requirements:

- The submission must provide a full spectrum of representation of the practice's work;
- The Jury must be able to discern the authenticity of the work as having been prepared by the submitter practice either in whole or in part. If in part or in collaboration with other

architectural practices, the roles and responsibilities of each collaborator must be clearly and fully described.

- Credit shall only be taken for the Emerging Architectural Practice's own work/contributions;
- Portfolios of the practice should include only projects completed by the current practice, and not by predecessor or successor practices. When acquisitions have played a part in the composition of the practice, this must be noted, and the projects completed by the acquired practices shall be identified.
- Authorship and project credits must be clearly listed for all joint venture projects;
- The Jury must be able to interpret the quality of the materials presented based on the clarity of text, drawings and photographs, with suitable references, notes or other forms of identification provided as required;
- Renderings must be clearly identified.

4. Selection Process

The National Committee of the College of Fellows shall appoint a Jury each year.

The Jury will consider any, or all, of the following six core areas:

- Demonstrated quality of architecture, assessed by the review of submitted material, awards and publications;
- Demonstrated quality of professional services to clients and to the end-users of buildings, assessed by the review of letters of support;
- Innovation in methods and processes related to design, construction and practice;
- Contribution to architectural education, professional institutions and associations;
- Evidence of exemplary approaches to sustainability and the achievement of exceptional environmental performance;
- Demonstrated use of design to advance social justice, and/or to support a vision of reconciliation, equity, accessibility and inclusion.

5. Number of Awards

Up to two (2) awards may be conferred. At its discretion, the Jury may elect not to confer an award.

6. Frequency

The award(s) are to be offered every year.

7. Public Presentation

The Emerging Architectural Practice Award(s) will be presented at a public event.