



The Arts and Letters Club of Toronto Foundation's Award for Architectural Conservation – A New Partnership Award with the Royal Architectural Institute of Canada Foundation

Terms of Reference – 23 July 2021

1. Background

As the country grows and changes, historic buildings play a crucial role in place-making, now and into the future. This annual award will recognize emerging heritage conservation practitioners and will celebrate excellence, innovation, and best practices in the applied field of architectural conservation while supporting an understanding of Canada's built heritage.

This annual award, established in 2021 in partnership with the Royal Architectural Institute of Canada Foundation (RAICF), was created in recognition of Richard Moorhouse for his leadership as the Founding President of The Arts and Letters Club of Toronto Foundation (ALCT Foundation), and former Chair of the National Trust for Canada and in appreciation of his life-long contributions, both as a professional and as a volunteer, to the field of heritage conservation.

The award adds to the RAICF's award portfolio and is the first to highlight architectural conservation. It will be administered by the RAICF and will be established at a minimum sum of \$1,000.00 per annum, to be reviewed every five years by the award partners. The award will be announced and payable to the recipient in one lump sum each year, during the annual RAIC Conference, commencing in May 2022.

2. Eligibility

Applicants must be Canadian citizens or permanent residents of Canada working on applied research and/or projects that are making a tangible contribution to the field of architectural conservation within Canada, and must be either a student at an accredited Canadian school of architecture or a recent architecture graduate (within five years).

3. Criteria

The award embodies the RAICF's commitment to deserving students by promoting excellence and providing financial support to those whose demonstrated commitment is to pursue a career in architectural conservation. The award also supports the ALCT Foundation mandate to advance education by providing scholarships, bursaries and awards to Canadian residents for demonstrated excellence in the arts.

The recipient of this award shall demonstrate to the jury that he or she is the most deserving based upon academic achievement, and studio and work experience.

4. Application Requirements

The submissions are to be completed using the RAIC Awards Online Submission Platform. Each application/submission must include:

- Submission form
- Curriculum Vitae/Resumé (max. 1 page) highlighting the applicant's architectural conservation projects

- applicant's statement (max. 3 pages) outlining how their work will contribute to the field of architectural conservation
- letters of support (max. 2); if a student applicant, at least one letter from a faculty member at their School of Architecture. If a graduate and part of a team project, then at least one letter from their supervisor, a licensed team architect.

5. Jury

The RAICF Trustees shall appoint a three-person jury comprised of:

- two Trustees of the RAICF/members of the College of Fellows
- one designate appointed by the ALCT Foundation
- optimally, at least one member of the three-person jury would be a licensed architect specializing in the field of architectural conservation .

Protocols to be followed shall be consistent with the administration of other RAICF Scholarships and Bursaries. No more than one award is given in any year. The jury reserves the right to not present an award should a winner not be determined from among the applicants.

6. Promotion, Communications and Recipient Announcement Communications

Promotional support and communications for the award will be shared among RAIC, RAIC and ALCT Foundations, as well as the National Trust of Canada and The Arts and Letters Club of Toronto. The award includes a year's complimentary membership to The Arts and Letters Club of Toronto; the award winner would be invited to present their winning proposal/project to ALCT members.

The jury selects the recipient of the award and advises the RAICF Trustees and the Board of the ALCT Foundation. The recipient is officially informed by letter, co-signed by the Chairs of the RAICF and ALCT Foundations.

7. Administration

Annual administration costs to be paid by the ALCT Foundation would be on a sliding scale:

- \$750 for Year One/first award;
- \$250 for subsequent years.

8. Modification of the Terms of Reference

The Terms of Reference can only be modified by the Trustees of the RAICF in consultation with the Board of the ALCT Foundation.

The award partnership will be renewed to the satisfaction of both parties at the end of every five-year term. Additional funding, as it becomes available, may be added on an ongoing basis to this award by the ALCT Foundation.