

# Construction Industry Consultative Committee

## Terms of Reference

### 1.0 Composition

The Construction Industry Consultative Committee (CICC) shall consist of the chief elected and senior staff officers of the following national organizations:

- Association of Consulting Engineers of Canada (ACEC);
- Canadian Construction Association (CCA);
- Construction Specifications Canada (CSC); and
- Royal Architectural Institute of Canada (RAIC).

### 2.0 Role and Mandate

- 2.1 To consult on matters of mutual concern.
- 2.2 To provide a forum for the exchange of information, views and policy positions on issues and subject matters of general and specific interest to the construction industry.
- 2.3 To identify issues and subject matters on which a common position exists or might exist.
- 2.4 To consider possible joint initiatives on specific issues to achieve mutually desirable objectives.
- 2.5 To avoid the expression of contrary views to government and others on issues of mutual concern.
- 2.6 To achieve, where possible, a single, unified voice on specific issues affecting the industry.
- 2.7 To oversee and direct the activities of the Canadian Construction Documents Committee (CCDC).
- 2.8 To promote the use of CCDC Standard Documents.
- 2.9 To appoint, renew or discontinue (as applicable) CCDC's owner representatives and ex-officio members, on the recommendation of the CCDC.

### 3.0 Meetings

The CICC will meet on an annual basis or more frequently at the request of a member organisation.

Meetings of the senior staff officers may be convened to further the objectives of the Committee.

### 4.0 Chairmanship of Meetings

The annual meeting of the CICC will be chaired by an elected officer from one of the member organizations. Chairmanship will rotate among the member groups.

### 5.0 Secretary

The Executive Secretary to the CCDC shall serve as the Secretary for the CICC.

*November 7, 2006*