



FESTIVAL  
OF ARCHITECTURE

OTTAWA 2017

# ARCHITECTURE 150

The Westin Ottawa  
Ottawa, ON  
May 24–26, 2017

PRESENTED BY:

**RAIC | IRAC**  
Architecture Canada



CALL FOR  
PRESENTERS

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# Invitation to Present at the 2017 Festival of Architecture

The **Royal Architectural Institute of Canada** and the **Ontario Association of Architects** invite proposals for the presentation of continuing education sessions during the Festival of Architecture to be held **May 24-26, 2017 in Ottawa, Ontario**.

The three-day Festival celebrates the theme of **Architecture 150**. As Canadians celebrate our country's 150<sup>th</sup> anniversary, we will pause to consider the role of architecture in creating our built heritage and expressing our culture as we move forward. Architecture profoundly affects people; it forms the buildings and communities that Canadians call home; it reflects the values of society. The work of architects is essential to human well-being, quality of life and economic prosperity. Canadians increasingly appreciate design, yet public awareness of the role of architects is lower than the profession would like. Architects have the skills and creativity to address societal issues such as climate change, disaster preparedness, affordable housing and livable communities. As we solidify the cultural legacy of past generations, how do we re-position architects as the leaders of the complex process of creating the built environment and strengthening the future of our cities?

Festival attendance for 2017 is anticipated to be higher than ever as the RAIC and OAA work together to create a robust and engaging schedule of events for architects from across Canada and the world. The goal is to deliver high-quality learning sessions that include interactive content, inspiring information, innovative ideas, and collaborative discussions.

Don't miss this opportunity to help shape the content of this exceptional event and ignite the future of architecture while reflecting on our heritage and cultural past.

# Continuing Education Proposal Criteria

## Subject Areas

Learning activities should clearly outline a minimum of four learning objectives that provide an advanced level of knowledge relevant to the practice or business of architecture focused on at least one of the following subject areas:

- Legal Issues and Legislation
- Industry
- Building Technology
- Planning and Design
- Practice and Business Management
- Project Management (including Alternative Delivery Methods)
- Environment, Energy and Sustainability
- Integration of Architectural Culture
- Safety, Health, Accessibility, Fire Protection and Energy Conservation

## Application Evaluation Process

The Festival Continuing education program Committee will review and evaluate all sessions using the following criteria:

- Clarity, currency and relevance to the profession of architecture;
- Relevance to the Festival theme “**Architecture 150**”;
- Clear outline of **four** learning objectives;
- Completeness and accuracy of application;
- Previous experience in presenting to architects;
- Compensation or honorarium requested (Please note i.e. in addition to the travel and accommodation expenses eligible for reimbursement);
- Length of time requested for session and schedule availability. Sessions are 1.5 or 3 hours. Please indicate your preference on the application.

## Instructions and Information for Presenters

1. Proposals must be received by **September 8, 2016**. Electronic submissions are preferred – please send to: [prof-dev@raic.org](mailto:prof-dev@raic.org).
2. A confirmation of receipt of application will be sent to the first (submitting) presenter listed on the application form.
3. For submissions with more than one presenter, all communication will be sent to the first (submitting) presenter who will be responsible for forwarding any relevant information to the other presenters.
4. The Festival steering Committee reserves the right to make the final selection.
5. By submitting a proposal, it is understood that the presenter(s) agree(s) to present and to participate as proposed, if accepted.
6. By submitting a proposal, it is understood that the presenter(s) agree(s) to be recorded and potentially broadcast live to the public and have their presentation made available to RAIC members and Festival delegates subsequently.
7. All proponents are to include an accurate program description, as it should appear in the final program. The Festival Continuing Education Program Committee reserves the right to edit abstracts.
8. There is a small budget to pay a very modest honorarium to presenters who request one therefore all presenters will be offered complimentary tickets to conference social events to be specified in the speaker agreement. Presenters who are also OAA or RAIC members are eligible for complimentary continuing education registration for the day of their choice.

Travel and accommodation expenses will be reimbursed on submission of an expense form including original receipts and boarding passes. Allowable expenses include air, train or bus fares at economy fare, taxis, Festival hotel (max. of 2 nights) and meals and incidentals reimbursed to a daily maximum of \$80. **If you expect to receive an honorarium in addition to the travel and accommodation expenses eligible for reimbursement, please indicate this in your proposal.** These benefits are applicable to a maximum of two presenters per session.

9. Upon request, audio-visual and other equipment will be provided to presenters including data (video) projectors, screens, flip charts, DVD players, and Internet access. All equipment must be confirmed and pre-approved.
10. Presenters are invited to submit summary reports and copies of their sessions/ handouts for possible publication following the Festival on the RAIC website.
11. Typical session rooms are arranged in classroom seating of 80-140 participants.
12. The Festival Continuing education program Committee may accept more than one session from a single speaker. This will be determined on a case-by-case basis given the number of session proposals available and the mix of topics submitted.
13. By submitting a session proposal, it is understood that the presenter(s) agree(s) to be part of an evaluation process where Festival participants are asked to provide feedback on each session they attend. A summary of the evaluation results will be sent to the first (submitting) presenter.

**Get the  
Session Application Form**